

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED: Gayle Bond
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
FEBRUARY 21, 2008

1. School Requesting: Lakeside Junior High
2. Transportation (Check one):
School Bus/s _____ Automobile/s Commercial Carrier _____ Other _____
If commercial or other, state type: _____
3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no
after school
4. Dates of Field Trip*: 2/21 - 24/08 Destination*: Orlando, FL
*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: Lakeside Junior High Gatorettes
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. Dana Brock, Gayle Collazo, Lori Horne, Rhonda Dobson, Shelly Pendexter
7. Educational Value of Field Trip: _____
Compete in cheer & dance drill team America National Competition
good sportsmanship, dedication, hard work, determination, loyalty
8. Supporting SSS Benchmark(s): PE A.2.3.2 - body movement
PE A.1.3.1 - throwing catching
9. Number of Students*: 15 Number of Chaperones*: 5
10. Cost Per Student: 226.00 Budget Code or Source to be charged: internal accounts-2160
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time*: after school Returning Time*: early afternoon on Sunday
Thursday

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

RECEIVED
FEB -6 2008
Secondary Education

Dana L. Brock
Teacher, Team Leader, Department Head, Etc.
Gayle Bond
Principal
Gayle Bond
District Office Approval

#8

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

OVER

APPROVED: *[Signature]*
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
FEBRUARY 21, 2008

- School Requesting: FLHS
- Transportation (Check one):
School Bus/s _____ Automobile/s _____ Commercial Carrier Other _____
If commercial or other, state type: NETOR COACH
- Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no
- Dates of Field Trip*: 3-6 APR. 08 Destination*: PENSACOLA FL
*For school buses . . . if more than one bus is requested, reference bus request form.
- Group Taking Trip: NETORC
- If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. _____
- Educational Value of Field Trip: NETORC NATIONALS DRILL COMP
- Supporting SSS Benchmark(s): LAA.2.4 / DAP.1.4 / HE.D.1.4 / PE.A.2.4
- Number of Students*: 50 Number of Chaperones*: 8+
- Cost Per Student: — Budget Code or Source to be charged: —
(Examples: Internal Accounts, 5100-331, Athletic Departments)
- Departure Time*: 0900 3 APR. Returning Time*: 6 P.M. 6 APR.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: N/A

RECEIVED
JAN 25 2008
Secondary Education

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED: *[Signature]*
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
FEBRUARY 21, 2008

- 1. School Requesting: Clay High School
- 2. Transportation (Check one):
School Bus/s _____ Automobile/s _____ Commercial Carrier Other _____
If commercial or other, state type: _____
- 3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no
- 4. Dates of Field Trip*: 3/8-3/9 Destination*: Orlando
*For school buses . . . if more than one bus is requested, reference bus request form.
- 5. Group Taking Trip: Choruses
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. _____
- 7. Educational Value of Field Trip: performing Natl Anthem for ORLANDO MAGIC Basketball
Show Choir performs separate show
- 8. Supporting SSS Benchmark(s): mu. 1.4, 1.5
- 9. Number of Students*: 55 Number of Chaperones*: 6
- 10. Cost Per Student: 180⁰⁰ Budget Code or Source to be charged: _____
(Examples: Internal Accounts, 5100-331, Athletic Departments)
- 11. Departure Time*: 10:00 AM 3/8 Returning Time*: 10:00 PM 3/9

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

RECEIVED
JAN 23 2008
Secondary Education

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED: Tracy Sady
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
FEBRUARY 21, 2008

1. School Requesting: Middleburg High School

2. Transportation (Check one):
School Bus/s _____ Automobile/s Commercial Carrier _____ Other _____
If commercial or other, state type: _____

3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no

4. Dates of Field Trip*: 02/29-03/03 Destination*: Gainesville, FL
*For school buses... if more than one bus is requested, reference bus request form. FL Assoc. of Student Councils Convention

5. Group Taking Trip: Student Council

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. Emma K. Humphries

7. Educational Value of Field Trip: Students have the opportunity to meet new people and exchange ideas in discussions about school-related issues. Workshops are also held on a variety of student leadership issues. Additionally, participants will hear speakers and be part of various activities focused on community and leadership issues and skills.

8. Supporting SSS Benchmark(s): (LA.B.2.4), (LA.B.1.4)

9. Number of Students*: 5 Number of Chaperones*: 1

10. Cost Per Student: 250 Budget Code or Source to be charged: 3800
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 2:00 p.m. Returning Time*: 12:00 p.m.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

RECEIVED
JAN 18 2008

Secondary Education

Emma K. Humphries
Teacher, Team Leader, Department Head, Etc.
Daniel J. [Signature]
Principal
Tracy Sady
District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED: *[Signature]*
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
FEBRUARY 21, 2008

- 1. School Requesting: Middleburg
- 2. Transportation (Check one):
School Bus/s _____ Automobile/s Commercial Carrier _____ Other _____
If commercial or other, state type: _____
- 3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no
- 4. Dates of Field Trip*: 2/22 + 2/23 Destination*: St. Petersburg
*For school buses . . . if more than one bus is requested, reference bus request form.
- 5. Group Taking Trip: FFA
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. _____
- 7. Educational Value of Field Trip: Career Development event for Nursery Landscape and Floriculture students
- 8. Supporting SSS Benchmark(s): 9.07 Leadership Opportunities in FFA, 2.0 Practice Safety Skills in Ag, 5.0 Basic scientific skills in plant science
- 9. Number of Students*: 12 Number of Chaperones*: 4
- 10. Cost Per Student: \$50 Budget Code or Source to be charged: 0391/7800
(Examples: Internal Accounts, 5100-331, Athletic Departments)
- 11. Departure Time*: 10 am - 2/22 Returning Time*: 10 pm 2/23

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

RECEIVED
JAN 14 2008

Secondary Education

[Signature]
Teacher, Team Leader, Department Head, Etc.
[Signature]
Principal
[Signature]
District Office Approval

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED: Lyle Body
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
FEBRUARY 21, 2008

1. School Requesting: KEYSTONE HEIGHTS HIGH SCHOOL
2. Transportation (Check one):
School Bus/s _____ Automobile/s _____ Commercial Carrier X Other _____
If commercial or other, state type: Annette Bus Lines
3. Trip(s) overnight: yes _____ no X Trip(s) out-of-state: yes X no _____
4. Dates of Field Trip*: March 11, 2008 Destination*: Valdosta - Wild Adventures
*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: 12th Grade
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. n/a
7. Educational Value of Field Trip: To participate in an educational interactive learning program combined with shows, tours, special presentations, and hands-on activities. Students will explore the "Career Track" with an inside look at the details and planning that went into creating the park. Students will participate in the life-saving learning ground participating in the "DUI" experience, custom-made for "Safe Seniors" preparing for a safe prom & graduation.
8. Supporting SBS Benchmark(s): DOE Student Performance Standards: 01.03, 01.04, 01.05; Students will explore occupational careers and goals in various clusters and relate individual interest to specific occupational areas and establish educational and career goals. DOE Course Descriptions, Safety and Driver Ed; Students will further develop driving knowledge and study of accident problems and solutions.
9. Number of Students*: 180 Number of Chaperones*: 12 to 14
10. Cost Per Student: food Budget Code or Source to be charged: n/a
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time*: 7:30 a.m. Returning Time*: 5:30 p.m.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: n/a

RECEIVED
JAN 15 2008

Secondary Education

Janie Phillips Janie Phillips 1-15-08
Teacher, Team Leader, Department Head, Etc.
Susan Sailor Dr Susan Sailor
Principal
Lyle Body
District Office Approval

#2

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED: *[Signature]*
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
FEBRUARY 21, 2008

1. School Requesting: Keystone Heights High School
2. Transportation (Check one):
School Bus/s _____ Automobile/s Clay County Vans Commercial Carrier _____ Other _____
If commercial or other, state type: _____
3. Trip(s) overnight: yes no _____ Trip(s) out-of-state: yes _____ no
4. Dates of Field Trip*: March 5th - 8th Destination*: Boca Raton, FL
*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: KHHS Varsity Cheerleaders
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. _____
7. Educational Value of Field Trip: _____

8. Supporting SSS Benchmark(s): _____

9. Number of Students*: 12 Number of Chaperones*: 4-6
10. Cost Per Student: 150⁰⁰ Budget Code or Source to be charged: Varsity Cheer
(Examples: Internal Accounts 5100-331, Athletic Departments)
11. Departure Time*: 2:00 pm Returning Time*: 5:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: _____

RECEIVED
JAN 28 2008
Secondary Education

Teacher, Team Leader, Department Head, Etc.
James Huller
Principal Vice
[Signature]
District Office Approval

#20

KEYSTONE HEIGHTS JR./SR. HIGH SCHOOL

"An Equal Opportunity Employer"

DR. SUSAN H. SAILOR
PRINCIPAL

ROY S. SHEWCHUK
ASST. PRINCIPAL



JANIE K. PHILLIPS
VICE-PRINCIPAL

JUSTIN L. WILLIAMS
ASST. PRINCIPAL

January 25, 2008

David Owens, Superintendent
Clay County School Board
900 Walnut Street
Green Cove Springs, Florida

Dear Mr. Owens:

Keystone Heights High School Varsity Cheerleader Coaches Lynn Swartzwelder and Melanie Walls request permission to take the Varsity Cheerleaders to Boca Raton to participate in the Cheerleading State Competition March 5-8, 2008.

Students will be staying over night in a Boca Raton area hotel and will be supervised by the two coaches and four chaperones.

Sincerely,

Janie Phillips
Vice Principal, KHHS

CC: Dr. Susan Sailor
Roy Shewchuk
Walt Darty

RECEIVED
JAN 28 2008

Secondary Education